



THE CORPORATION OF THE DISTRICT OF SAANICH

SPECIAL EVENT PERMIT

All organizations planning a race, a marathon, a parade, etc., that require the use of Municipal roads, or a parachute jump that requires the use of Municipal property, must apply to the Municipality for permission.

Fee: \$25

Make cheque or money order payable to The Corporation of the District of Saanich.

Please complete the application and return to the Municipal Clerk's Office

Note: Events requiring road closures need Council approval. Applications must be received at least 12 weeks prior to the event. For events not requiring road closures, applications must be received at least 6 weeks prior to the event. For events that include a parachute jump, confirmation must be provided that the skydiving company has reviewed and agreed to the proposed landing site.

Important: All applications must include Proof of Liability Insurance Coverage in the amount of \$2,000,000 covering the organization & its members, officers and employees, all participants in the event and adding the District of Saanich and the Saanich Police Board and their respective employees as named insureds.

Name of Organization: _____

Contact Person: _____ On site contact: _____

Name of Event: _____

Mailing Address: _____ Postal Code _____

Phone: _____ Cell: _____ Fax: _____

EVENT: Date & Time: _____

Starting/Finishing Point: _____

Map Attached: 9 Yes 9 No

Est. # of participants: _____ Est. # of spectators _____

How will any affected neighbours or businesses be notified, and when? _____

Type of Event: (check all that apply)

9 Race (timed event)

9 Pedestrian (walking/running)

9 Cycling

9 Charity or Non-Profit Event

9 Parachute Jump

9 Other _____

The Permittee shall indemnify and save harmless the Corporation of the District of Saanich from all claims, demands, suits, actions, liabilities, judgements, costs & expenses whatsoever which may, in any way, arise out of the granting of this Permit.

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