



CORPORATION OF THE DISTRICT OF SAANICH

COMMUNITY ASSOCIATION OPERATING GRANT - APPLICATION FORM

Deadline: February 28

FOR THE YEAR: _____

1. Name of Community Association:	
2. Contact Name	
3. President & Treasurer	
4. Mailing address	
5. Phone/fax number	
6. Email	
7. Website	
8. Association Boundary/Local Area	
9. Estimated population of local area	
10. What year did your association begin?	
11. Are you a Registered Non-Profit Society? (attach documentation)	
12. Amount of total funds requested for this calendar year	
13. Do you qualify for the supplemental grant of \$500 (for areas greater than 10,000 in population)?	
14. Description of how funds will be used (newsletters, meeting space, activities, photocopying, etc.)	
15. Current Financial Statement	Please attach completed financial statement -sample attached
16. Other additional information	

Signed: _____

Date: _____

FOR OFFICIAL USE ONLY: Date received: _____

Date forwarded to Finance: _____



CORPORATION OF THE DISTRICT OF SAANICH

Financial Statement

COMMUNITY GROUP: _____ Year _____

REVENUE:	\$	\$
• advertising		
• bank interest		
• donations		
• membership		
• operating grant		
• neighbourhood grant		
TOTAL REVENUE:	\$	\$
EXPENSES:		
• advertising		
• bank charges		
• Ministry of Finance/Annual Report		
• Stationary		
• photocopying		
TOTAL EXPENSES:	\$	\$
Revenue in excess of expenses	\$	\$
Expenses in excess of revenue	\$	\$
ANNUAL BANK BALANCE		
Balance as of beginning of fiscal year	\$	\$
Revenue	\$	\$
Expenses	\$	\$
Balance at end of fiscal year	\$	\$
Total committed funds	\$	\$
Uncommitted bank balance	\$	\$

