



The Corporation of the District of Saanich

770 Vernon Avenue, Victoria, BC V8X 2W7

Phone: (250) 475-1775 Fax: (250) 475-5440 Email: clerksec@saanich.ca

BOARD OF VARIANCE APPLICATION FORM

Required Information to be submitted at least 21 days prior to meeting:	For Office Use Only	
<ul style="list-style-type: none"> ▪ Detailed letter explaining variance & hardship ▪ Site plan – to scale, showing dimensions & area of site, structures, setbacks & trees where applicable ▪ Floor plans and/or elevations required, when appropriate ▪ Plans should be <u>maximum</u> of 11" x 17" ▪ Letter of Assurance from BCLS required for all height relaxations <p>Full details of meeting dates, deadlines and required information available at www.saanich.ca - Board of Variance</p>	Prospero #	Web <input checked="" type="checkbox"/>
	Application: Results: Minutes: Correspondence:	Agenda: Minutes:
	Copied to Planning & Development	
	Date:	

Address of Project: _____

Legal Description: Lot _____ Section _____ Block _____ District _____ Plan _____

Zoning & Present Use: _____ Building Permit Applied for: Yes or No _____

Owner: _____ Phone/Cell /Email _____

Address: _____ Postal Code _____

Applicant: _____ Phone/Cell/Email _____

Address: _____ Postal Code _____

Type of Variance (✓)

Exterior Side Lot Line		Building Height:	Single Face Height <input type="checkbox"/>	Overall Height <input type="checkbox"/>
Interior Side Lot Line		Tree Removal – arborist's report may be required		
Front Lot Line		Other (explain)		
Rear Lot Line		Allowable Floor Space in Non Basement Areas		

I hereby declare that the information contained in the material submitted in support of this application is, to the best of my knowledge, true and correct in all aspects:

_____ Applicant/owner

Fee: \$200 – non refundable

_____ Date