

MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, MAY 2, 2005 AT 7:30 P.M.

Present: **Chair:** Mayor Leonard
Council: Councillors Brownoff, Derman, Gillespie, Ngai and Pickup
Staff: Tim Wood, Administrator; Colin Doyle, Director of Engineering; Anne Topp, Manager of Community Planning; Carrie MacPhee, Municipal Clerk; and Shirley Leggett, Senior Committee Clerk.

Minutes **ADOPTION OF MINUTES**

MOVED by Councillor Gillespie and Seconded by Councillor Brownoff:
“That the Minutes of the Council and Committee of the Whole Meetings held April 25, 2005, be adopted.”

CARRIED

BYLAWS

No. 155
ADM40
Bylaw 8663

GARBAGE COLLECTION AND DISPOSAL BYLAW.

Final Reading of the “Garbage Collection and Disposal Bylaw, 2005, No. 8663”. To increase the annual rate from \$111 to \$114, and consolidate Bylaw No. 7181.

MOVED by Councillor Derman and Seconded by Councillor Pickup:
“That Bylaw No. 8663 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

No. 156
ADM40
Bylaw 8664

FINANCIAL PLAN BYLAW.

Final Reading of the “Financial Plan Bylaw, 2005, No. 8664”. To establish the five year financial plan for 2005 – 2009.

MOVED by Councillor Ngai and Seconded by Councillor Brownoff:
“That Bylaw No. 8664 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

No. 157
ADM40
Bylaw 8665

TAX BYLAW.

Final Reading of the “Tax Bylaw, 2005, No. 8665”. To establish the tax rates for 2005.

MOVED by Councillor Pickup and Seconded by Councillor Brownoff:
“That Bylaw No. 8665 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

No. 158
ADM40
Bylaw 8666

SEWER USER CHARGE BYLAW.

Final Reading of the “Sewer User Charge Bylaw, 2005, No. 8666”. To increase the annual fee from \$101 to \$106.

MOVED by Councillor Derman and Seconded by Councillor Pickup:
“That Bylaw No. 8666 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

No. 159
ADM40
Bylaw 8667

TICKET BYLAW AMENDMENT – GARBAGE COLLECTION AND DISPOSAL BYLAW.

Final Reading of the “Ticket Bylaw, 2001, Amendment Bylaw, 2005, No. 8667”. To include Garbage Collection and Disposal Bylaw, 2005, No. 8663.

**MOVED by Councillor Gillespie and Seconded by Councillor Brownoff:
“That Bylaw No. 8667 be adopted by Council and the Seal of the Corporation be attached thereto.”**

CARRIED

No. 160
ADM40
Bylaw 8660

EMERGENCY PROGRAM BYLAW – HOUSEKEEPING AMENDMENT.

Final Reading of the “Emergency Program Bylaw, 2001, Amendment Bylaw, 2005, No. 8660”. To align the Emergency Program Committee with the new organizational structure.

**MOVED by Councillor Derman and Seconded by Councillor Pickup:
“That Bylaw No. 8660 be adopted by Council and the Seal of the Corporation be attached thereto.”**

CARRIED

No. 161
ADM40
Bylaw 8661

MINIMUM PROPERTY MAINTENANCE STANDARDS BYLAW – HOUSEKEEPING AMENDMENT.

Final Reading of the “Minimum Property Maintenance Standards Bylaw, 1978, Amendment Bylaw, 2005, No. 8661”. To reflect the new organizational structure.

**MOVED by Councillor Gillespie and Seconded by Councillor Ngai:
“That Bylaw No. 8661 be adopted by Council and the Seal of the Corporation be attached thereto.”**

CARRIED

No. 162
ADM40
Bylaw 8662

PARKS MANAGEMENT AND CONTROL BYLAW – HOUSEKEEPING AMENDMENT.

Final Reading of the “Parks Management and Control Bylaw, 1997, Amendment Bylaw, 2005, No. 8662”. To reflect the new organizational structure.

**MOVED by Councillor Gillespie and Seconded by Councillor Brownoff:
“That Bylaw No. 8662 be adopted by Council and the Seal of the Corporation be attached thereto.”**

CARRIED

No. 163
ADM40
Bylaw 8668

TREE PRESERVATION BYLAW – HOUSEKEEPING AMENDMENT.

Final Reading of the “Tree Preservation Bylaw, 1997, Amendment Bylaw, 2005, No. 8668”. To reflect the new organizational structure.

**MOVED by Councillor Derman and Seconded by Councillor Brownoff:
“That Bylaw No. 8668 be adopted by Council and the Seal of the Corporation be attached thereto.”**

CARRIED

No. 164
ADM40
Bylaw 8669

SUBDIVISION BYLAW – HOUSEKEEPING AMENDMENT.

Final Reading of the “Subdivision Bylaw, 1995, Amendment Bylaw, 2005, No. 8669”. To reflect the new organizational structure.

MOVED by Councillor Ngai and Seconded by Councillor Gillespie:
“That Bylaw No. 8669 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

No. 165
ADM40
Bylaw 8670

CHANGE OF TITLE BYLAW (DIRECTOR OF ENGINEERING).

First Three Readings of the “Change of Title Bylaw, 2005 (Director of Engineering), No. 8670”. To reflect the new organizational structure.

MOVED by Councillor Gillespie and Seconded by Councillor Brownoff:
“That Bylaw No. 8670 be introduced and read.”

CARRIED

MOVED by Councillor Gillespie and Seconded by Councillor Brownoff:
“That Bylaw No. 8670 be read a second time.”

CARRIED

MOVED by Councillor Gillespie and Seconded by Councillor Brownoff:
“That Bylaw No. 8670 be now passed.”

CARRIED

No. 166
ADM40
Bylaw 8671

CHANGE OF TITLE BYLAW (DIRECTOR OF PLANNING).

First Three Readings of the “Change of Title Bylaw, 2005 (Director of Planning), No. 8671”. To reflect the new organizational structure.

MOVED by Councillor Derman and Seconded by Councillor Pickup:
“That Bylaw No. 8671 be introduced and read.”

CARRIED

MOVED by Councillor Derman and Seconded by Councillor Pickup:
“That Bylaw No. 8671 be read a second time.”

CARRIED

MOVED by Councillor Derman and Seconded by Councillor Pickup:
“That Bylaw No. 8671 be now passed.”

CARRIED

No. 167
ADM40
Bylaw 8673

FIRE PREVENTION BYLAW – HOUSEKEEPING AMENDMENT.

First Three Readings of the “Fire Prevention Bylaw, 1997, Amendment Bylaw, 2005, No. 8673”. To reflect the new organizational structure.

MOVED by Councillor Ngai and Seconded by Councillor Gillespie:
“That Bylaw No. 8673 be introduced and read.”

CARRIED

MOVED by Councillor Ngai and Seconded by Councillor Gillespie:
“That Bylaw No. 8673 be read a second time.”

CARRIED

MOVED by Councillor Ngai and Seconded by Councillor Gillespie:
“That Bylaw No. 8673 be now passed.”

CARRIED

RECOMMENDATIONS

From the Environmental Advisory Committee Meeting held April 21, 2005.

No. 168
ADM85 - EAC
Terms of
Reference

ENVIRONMENTAL ADVISORY COMMITTEE – TERMS OF REFERENCE

Memorandum from the Environmental Advisory Committee dated April 26, 2005 recommending that all Terms of References for Saanich Advisory Committees be amended.

MOVED by Councillor Pickup and Seconded by Councillor Brownoff:
“That the Terms of Reference for the Saanich Environmental Advisory Committee be amended to reflect the following revision to the Goal Statement:

“The Environmental Advisory Committee will provide advice and information that will enable Council and communities to incorporate an environmental perspective into municipal decision making.”

CARRIED

RESOLUTIONS FOR ADOPTION

No. 169
ADM115 - AVICC
Annual Dues

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES (AVICC)

Invoice from the AVICC requesting payment of the 2005 annual dues in the amount of \$9,867.51.

MOVED by Councillor Derman and Seconded by Councillor Gillespie:
“That Council authorize payment of the 2005 dues to the Association of Vancouver Island and Coastal Communities in the amount of \$9,867.51.”

CARRIED

Adjournment:

On a Motion from Councillor Pickup, the meeting adjourned at 7:34 p.m.

The meeting reconvened at 8:03.

From the Committee of the Whole Meeting held May 2, 2005.

No. 170
Rowley Road
Development
Permit

3896 ROWLEY ROAD – DEVELOPMENT PERMIT – SVEN AND ELAINE ASPESTRAND

MOVED by Councillor Pickup and Seconded by Councillor Gillespie:
“That Council approve and issue Development Permit 2004-00022 on Lot 8, Section 44, Victoria District, Plan 9333 (3896 Rowley Road).”

CARRIED

Adjournment:

On a Motion from Councillor Gillespie, the meeting adjourned at 8:04 p.m.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD IN THE COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, MAY 2, 2005 AT 7:35 P.M.

Present: **Chair:** Councillor Ngai
Council: Mayor Leonard and Councillors Brownoff, Derman, Gillespie, and Pickup
Staff: Tim Wood, Administrator; Colin Doyle, Director of Engineering; Anne Topp, Manager of Community Planning; Carrie MacPhee, Municipal Clerk; and Shirley Leggett, Senior Committee Clerk.

Rowley Road
Development
Permit

3896 ROWLEY ROAD – DEVELOPMENT PERMIT – SVEN AND ELAINE ASPESTRAND.

Reports of the Director of Planning dated April 6, 2005 recommending Development Permit DPR2004-00022 be approved; and the Advisory Design Panel dated March 3, 2005 recommending approval of the design.

Mr. S. Aspestrand, owner and applicant, 3896 Rowley Road, stated:
– He and his wife would like to thank staff for their assistance.
– They contacted 14 neighbours regarding their proposal and received positive responses from them.

In response to questions from Council, Mr. Aspestrand stated:
– The majority of the existing laurel hedge that surrounds the property will be retained except in areas to accommodate the driveway configuration; they will re-landscape those areas.

Mr. K. Whitcroft, 1044 Inverness Road, stated:
– He would like to know if the sewer connections for both dwellings will require stormwater management.

In response to questions, the Director of Engineering stated:
– Stormwater management for the subject property must be provided in accordance with engineering requirements; the second connection is required for the proposed new dwelling.

MOTION: MOVED by Mayor Leonard and Seconded by Councillor Gillespie: “That it be recommended that Council approve and issue Development Permit 2004-00022 on Lot 8, Section 44, Victoria District, Plan 9333 (3896 Rowley Road).”

CARRIED

Ridgegrove Avenue
Rezoning

588 RIDGEGROVE AVENUE – REZONING APPLICATION – SAANICH BAPTIST CHURCH.

Report of the Director of Planning dated April 14, 2005 recommending the rezoning from A-1 to P-1R be supported, and that prior to final reading a covenant be registered restricting the use of the land/building to that which is currently proposed as outlined, and public passage through the site from Ridgegrove Avenue to Wilkinson Road be legally secured.

The Manager of Community Planning stated:
– Consolidation of the subject lot and the larger church property to the west should be considered prior to final reading of the bylaw; this has

been discussed with the applicants and they are amenable.

Ms. C. Gregg, 591 Ridgegrave Avenue, stated:

- She is concerned that traffic along Ridgegrave Avenue will increase with visitors and delivery trucks using it to access the proposed church offices.
- She is also concerned that the heritage dwelling will not be maintained or that it could be demolished sometime in the future.
- She does not understand why the proposed fire access will be from Ridgegrave Avenue and not Wilkinson Road.
- She is opposed to the proposed rezoning of the property as it could negatively impact the neighbourhood and property values.

Mr. D. Johnson, Darrell Johnson Construction Ltd., on behalf of the Saanich Baptist Church, stated:

- On August 4, 2004 letters were sent out to the neighbourhood regarding the proposed rezoning of the subject property, followed by a public meeting on September 10, 2004.
- The meeting was well attended and the majority of the residents were satisfied with the proposal.
- The church requires additional space for the increasing number of children who attend so they are proposing to convert the existing dwelling into office space for the minister and secretary as well as some storage space.
- They are not proposing to make any exterior renovations to the dwelling other than general maintenance and repairs.
- The current driveway access from Ridgegrave Avenue will be closed and landscaped with grass and trees.
- The number of visitors to the proposed church offices including couriers is expected to be very minimal and will not impact the neighbours; access will be from Wilkinson Road and not Ridgegrave Avenue.
- The church is willing to maintain, improve or remove the current informal pedestrian access at the end of Ridgegrave Avenue depending on what the neighbourhood wants.

Responding to questions from Council, Mr. Johnson stated:

- The church will register a covenant restricting the use of the land and the building to that which is currently being proposed.
- They are willing to formalize the access point for the pedestrian right-of-way, however, they are reluctant to define an area where people will walk because they feel that people will walk wherever they want to once they are on the property.
- They will not be creating additional parking as they already have more than adequate.

Ms. E. Turnbull, president, Royal Oak Community Association, stated:

- The Association supports the proposed rezoning and the recommendations in the Planner's report.
- They would like to see the applicants formalize the pedestrian right-of-way as well as heritage designation of the dwelling.
- The Association sent out 85 notices to the immediate neighbourhood regarding the proposed application and received no responses back.
- They are happy to endorse the proposal.

Mr. R. Finch-Field, 591 Ridgewood Avenue, stated:

- The applicants and the Planner's report both states that the vehicle access to Ridgewood Avenue will be permanently closed and landscaped yet one of the recommendations in the Planner's report states that it will be used as a fire access.

The Director of Engineering stated:

- He will discuss the issue of the proposed fire access on Ridgewood Avenue with the Fire Department and report back to Council prior to the Public Hearing.

MOTION:

MOVED by Councillor Derman and Seconded by Mayor Leonard: "That a Public Hearing be called."

Councillor Pickup stated:

- She would like the applicants to consider a legal document that provides a formalized pedestrian right-of-way so people do not walk all over the property.
- She suggests the applicants also consider pursuing heritage designation of the existing dwelling.

Councillor Derman stated:

- The applicants can certainly pursue heritage designation of the existing dwelling but the Heritage Advisory and Archival Committee will need to determine whether it is worthy of designation.
- He agrees that there needs to be further clarification at the Public Hearing with regard to the location of the proposed fire access.

The Motion was then PUT and CARRIED

Adjournment

On a motion from Mayor Leonard, the meeting adjourned at 8:04 p.m.

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CHAIR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK