

MINUTES  
SAANICH ADVISORY DESIGN PANEL MEETING  
HELD IN COMMITTEE ROOM NO. 2  
WEDNESDAY, FEBRUARY 1, 2006 AT 3:10 P.M.

**Present:** Chair: Jack James in the Chair: Mac Carpenter, Brad Forth, and Misra. Also present were Neil Findlow, Supervisor of Local Area Planning, and Margaret Roper, Senior Committee Clerk.

Regrets: Bruce Hallsor and Ernst Snijders.

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**MINUTES**

**Motion: MOVED by M. Carpenter and Seconded by Misra: "That the minutes of the Advisory Design Panel meeting held January 18, 2006 be adopted as circulated."**

**CARRIED**

**CASE #2006/003**

Application of Von Bishop on behalf of the Corporation of the District of Saanich to replace a skylight with a clerestory at the Municipal Hall, on Part Lot A, Section 33, Victoria District, Plan 14934, Except That Part in Plan 803RW and Plan 33545  
– 770 Vernon Avenue, Planning File: PLO2006-00001

Von Bishop, Manager of Development & Municipal Facilities for the District of Saanich presented the design plan for a clerestory to replace the skylight on the roof of the Municipal Hall.

In response to questions from the Panel the applicant stated:

- The clerestory will be supported by steel columns.
- The interior materials will be rough concrete and stained fir battens to match the interior of the building.
- In order to reduce the heat buildup, mechanical louvers will be included on the north side of the clerestory.
- Mechanical louvers are economical; however he will research the cost of motorized cross-ventilation in the glazing.

**Motion: "That it be recommended to the Director of Planning that the design for the clerestory for the roof of the Municipal Hall be approved."**

**CARRIED**

**CASE #2006/004**

Application of Sean Hennis on behalf of the Capital Region Housing Corporation for a building envelope remediation of an apartment/townhouse complex on Lot 1, Section 63, Victoria District, Plan 49084  
 – 3330 Glasgow Avenue. Planning File: DPA2006-00002 (P/35/80)

Sean Hennis, Physical Plant Manager for the Capital Region Housing Corporation, discussed the building envelope remediation for the apartment/townhouse complex at 3330 Glasgow Avenue.

In response to the questions from the Panel, the applicant stated:

- The assessment of these two buildings showed failure related to the building envelope necessitating remediation on all four elevations.
- The exterior is largely stucco with no airflow behind it.
- The vegetation within a six foot strip around the perimeter of the building will be removed to allow for scaffolding and moving people and equipment.
- They do not have a landscaping plan.

**Motion:** “That it be recommended to the Director of Planning that the building envelope remediation plan for 3330 Glasgow Avenue be approved subject to a registered professional arborist being retained to remove, store and re-establish the significant vegetation around the perimeter of the building.”

**CARRIED**

**CASE #2006/005**

Application of Sean Hennis on behalf of the Capital Region Housing Corporation for a building envelope remediation of a townhouse complex on Lot A, Sections 7 and 63, Victoria District, Plan 49083  
 – 955 Cloverdale Avenue. Planning File: DPA2006-00003 (P/34/89)

This project was discussed in conjunction with the above application.

**Motion:** “That it be recommended to the Director of Planning that the building envelope remediation plan for 955 Cloverdale Avenue be approved subject to a registered professional arborist being retained to remove, store and re-establish the significant vegetation around the perimeter of the building.”

**CARRIED**

The meeting adjourned at 416 p.m.

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CHAIR

I hereby certify these Minutes are accurate.

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Committee Secretary