

Development Variance Permit Application

District of
Saanich

Part 2

tel (250) 475-5471
fax (250) 475-5430

Development Details

Current Zoning _____ Property Size (m² or ha) _____

Existing Use

Describe Proposal

Requested Variances

Bylaw Section & Requirement	Permitted	Proposed	Difference
<i>Example (Section 204.7 – Building Height)</i>	<i>(9.0m)</i>	<i>(9.5m)</i>	<i>(0.5m)</i>

(attach additional information to clarify)

Justification and Support

(attach additional information to clarify)

Site Profile for Contaminated Sites

Pursuant to the *Environmental Waste Management Act*, an applicant is required to submit a completed "Site Profile" on properties that are/were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*.

Please indicate if:

- yes no
 the property has been used for commercial or industrial purposes; and,
 yes no
 soil removal is required as part of this proposed permit.

If *both* of these are applicable (yes), consult with Schedule 2 to determine if a Site Profile is necessary. Additional information regarding contaminated sites is available from the Municipality or at <http://www.env.gov.bc.ca/epdiv/> . A \$100 processing fee shall be submitted to the Municipality with a completed site profile.

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Information Required for Submission

Consult with staff to determine which items are applicable to your submission. Additional information may be requested during application review. Note: Following not required if associated with Subdivision application.

Documentation Required
Certificate of Title Current copy (no older than 30 days prior to date of submission), including relevant covenants, rights-of-way & easements
Site Profile A completed Site Profile for Contaminated Sites if required under <i>Contaminated Sites Regulations</i> (see opposite side)
Community Comments Include any comments from neighbours/community associations

Data Table Information
Owner & Designer/Architect
Civic & legal address
Project description
Site area & site coverage (net after dedication of road & park)
Total floor area & floor space ratio (FSR)
All setbacks
Number & type of units
Parking requirements & calculations
Height of building
Variance(s) requested

	Plan Submission Details (all plans must be submitted in metric only)
Site Plan same scale as Landscape Plan	North arrow and scale
	Dimensions of property lines, rights-of-way, easements
	Dimensions & setbacks of all buildings & structures; separation to all buildings on and off site
	Location of existing & proposed access, sidewalks, curbs, boulevards, edge of pavement & transit stops <i>at grade</i>
	Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading <i>at grade</i>
	Natural & finished grades of site, at buildings & retaining walls (indicate source of grade data)
	Locate all water lines, wells, septic fields, sanitary sewer & storm drain facilities, including sizes
	Locate high water mark, top of bank, natural boundaries, watercourses & riparian area on or within 30 m of property
Floor Plans min. scale 1:100	Location & dimensions of free-standing signs (relating to DVP)
	Identify requested variance(s)
Elevations min. scale 1:100	Uses of spaces & building dimensions
	Building finishes, materials & colours (including product numbers and sample colour chips of exterior finish colours)
	Natural, average natural and finished grades; finished floor elevations, roof & building height elevations; average natural grade calculation
Landscape Plan same scale as site plan	Locations & sizes of roof mechanical equipment, stairwells, and elevator shafts that protrude above the roof
	Building signage details (locations, type, dimension, illumination)
	If required to demonstrate requested variance(s)

Complete Application

- Six sets of plans
- One additional site plan and landscape plan
- One set of reduced plans in tabloid (279mm by 432mm) format