

Environmental Development Permit/ Development Permit Application

District of Saanich

Part 2

Tel 250-475-5471
Fax 250-475-5430

Development Permit Application

Zoning _____

DP Area _____

Variances Requested yes no

PLAN SUBMISSION REQUIREMENTS (as per specification on Page 2)

- Six copies of Site Plan: Existing Conditions
- Six copies of Site Plan: Proposed Changes
- Four sets of Building Plans
- Current Certificate of Title

Development Details

Property Size _____
(m² or ha)

Existing Use _____

Describe Proposal _____

Proposed Start Date _____

Proposed End Date _____

Justification _____

Indicate compliance with the Streamside DP Area guidelines and include details of environmental benefits.

(attach additional information to clarify)

Site Profile for Contaminated Sites

Pursuant to the *Waste Management Act*, an applicant is required to submit a completed "Site Profile" on properties that are/were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

- yes no
 the property has been used for commercial or industrial purposes; and,
- yes no
 soil removal is required as part of this proposed permit.

If **both** of these are applicable (yes), consult with Schedule 2 to determine if a Site Profile is necessary and indicate below. Additional information regarding contaminated sites is available from the Municipality or at <http://www.env.gov.bc.ca/epdiv/>.

- A Site Profile is required. A \$100 processing fee shall be submitted to the Municipality with a completed site profile.
- A Site Profile is not required.

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Information Required for Submission

It is the responsibility of the applicant to consult with staff to determine the information required for a complete application. Processing begins only when an application is certified as complete. Additional information may be requested during application review.

Information	Details
Copy of Certificate of Title	Current copy, including relevant covenants, rights-of-way and easements
Site Plan*: Existing Conditions within the Development Permit Area	Owner
	Civic & legal address
	North arrow and scale
	Property lines, rights-of-way, easements
	Existing buildings and structures and their setbacks
	Existing water lines, wells, septic fields, sanitary sewer & storm drain facilities
	Existing driveways, sidewalks, paths, fences, retaining walls, docks/landings, hard surfaces and any other permanent features
	Trees (including species and diameter at breast height)
	Landscaped areas (lawn and gardens)
	Areas of native plant communities
metric scale only	The following information may also be required, depending on the location and scope of the proposed changes: <ul style="list-style-type: none"> • High water mark of the stream; • Top of the ravine bank (if the stream is located in a ravine); • Streamside Protection and Enhancement Area boundary; and • Development Permit Area boundary.
Site Plan*: Proposed Changes within the Development Permit Area	Owner
	Civic & legal address
	North arrow and scale
	Dimensions of property lines, rights-of-way, easements
	Proposed changes.
	The following information may also be required, depending on the location and scope of the proposed changes: <ul style="list-style-type: none"> • High water mark of the stream; • Top of the ravine bank (if the stream is located in a ravine); • Streamside Protection and Enhancement Area boundary; and • Development Permit Area boundary.
metric scale only	
Building Plans	Complete set of building plans (if applicable)

* Based on the scope of the project and the distance of the proposed work from the high water mark of the stream or the top of the ravine bank, a professional surveyed site plan may not be required. All site plans must be accurate and to scale. 1:500 scale site plans are recommended.

Additional Requirements

- Storm water management statement (if applicable)
- Photographs of the area to be altered
- Impact Studies:** *The applicant may be required to commission an impact study completed by a professional biologist, geo-technical engineer or other qualified professional, depending on the scope and nature of the proposed work, Applicants are responsible for all costs associated with independent studies.*