

APPLICATION FOR PERMIT TO OCCUPY THE ROAD ALLOWANCE

THE CORPORATION OF THE DISTRICT OF SAANICH

770 Vernon Ave, Victoria, British Columbia V8X 2W7

Phone (250) 475-5575 Fax (250) 475-5450

www.saanich.ca

Date: _____

Application for Permit to Occupy the Road Allowance must be obtained by the Contractor.

NOTE: All data fields must be filled out for the application to be processed. Please put N/A in any field that does not apply to this permit.

1. Address of road/roads to be Occupied: _____
2. Type of Works to be done by Contractor: _____
Please list all (i.e. drain installation, road widening, etc.)
3. Approximate area of Occupation: _____ Square Metres
(eg. 18' Long x 10' Wide X 0.0929 = 16.722M²)
4. Proposed Dates for Occupancy: _____ = _____ Total Days
5. Cost (for each sq.m of street - .075cents/day) _____ Sq.M X _____ Days X \$.075 / day = _____ Cost
5. Saanich File No. (if applicable): _____
(found on design drawing. or correspondence)
6. Saanich Design Drawing No: _____
(found on design drawing.)

7. CONTRACTOR:

Company Name		Contact Name	
Address			
City		Postal Code	
Phone No.		Cell No.	

8. Proof of Insurance on file with Saanich? Yes No Don't know
Valid Proof of Insurance Coverage is required before the Corporation of Saanich can approve works or activities on municipal property, road allowances and/or rights-of-way. Insurance must name the Corporation of Saanich as an Additional Insured.

9. General Contractors Statement (please check one)

- We declare that we are the project general contractors and that all project work on the District owned Rights-of-Way will be conducted under the permit for which this application is submitted.

Signature: _____

- We declare that the permit for which this application is submitted will cover only a portion of the project work on District owned Rights-of-Way, such works being further described in "types of works" above.

Signature: _____

Personal Information Declaration: The information on this form is collected under the authority of the Municipal Act. The information provided will be used to apply for a permit to work in the Road Allowance. If you have any questions about the collection and use of this information, please contact the Municipal Clerk 770 Vernon Avenue, Victoria, BC V8X 2W7, Telephone (250) 475-1775.